

ACTIVITY GUIDELINES AND FUNDING CRITERIA

Claims due within 90 days of the activity date

Allied Health Education Activity

To engage and reimburse medical staff (physicians, midwives and nurse practitioners) in teacher roles and to provide education for allied health professionals and physicians where no funding for such activity currently exists. Sessional time may be reimbursed up to a maximum of **20 hours** for preparation of educational material/instruction for COVID or NON-COVID-19 (includes preparation time).

Completion of the [Activity Lead Report form](#) is required.

Departmental/Interdepartmental Enrichment Meeting Activity

Departmental/Interdepartmental Enrichment meetings are intended to build relationships within and between departments, for the purposes of planning, reviewing, prioritizing, and improving patient and family-centered care and the physicians' work environment.

As per the [MOU](#), the Society cannot fund sessional hours for meetings that are required to maintain hospital privileges. Refer to the funding guidelines for meeting exclusions:

https://www.vernonphysiciansociety.ca/wp-content/uploads/2020/05/SSC-Facility-Engagement-Funding-Guidelines_2020-02.pdf

If claiming CME credits for this activity, you are not eligible for sessional reimbursement.

Meeting Leads must complete the online form prior to participants submitting claims for the meeting.

<https://www.vernonphysiciansociety.ca/resources/enrichment-meetings/>

Eligibility Criteria:

- Sessional time may be reimbursed up to a maximum of **2 hours per meeting** per participant.
- Networking or social events are not eligible for reimbursement.
- Meetings could be hosted within a department or between departments to improve collaborative patient care. The society will fund room rental charges; AV support costs; and meal expenses (up to \$75 per plate, receipts required), plus a maximum \$500 honorarium for a speaker, which includes expenses.
- Facility Engagement events of longer duration or those involving catering and room rentals require pre-approval; please [contact](#) the VJHPS Project Manager to discuss further.

Resuscitation SIMS Activity

VJHPS supports the regular practice of communication, knowledge and skills involved in resuscitation for those who would encounter emergency/resuscitation as part of their scope of practice: improved uptake of Resuscitation Simulations (SIMS) participation for physicians; engagement of physician leads to create and run regular SIMS for colleague physicians and allied health staff; and improved communication between physicians and allied health staff.

As per the [MOU](#), the Society cannot fund sessional hours for meetings that are required to maintain hospital privileges. Refer to the funding guidelines for meeting exclusions:

https://www.vernonphysiciansociety.ca/wp-content/uploads/2020/05/SSC-Facility-Engagement-Funding-Guidelines_2020-02.pdf. **If claiming CME credits for this activity, you are not eligible for sessional reimbursement.**

Resuscitation Leads must complete the online form prior to participants submitting claims for the meeting.

<https://www.vernonphysiciansociety.ca/resources/resuscitation-simulations/>

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Eligibility Criteria:

- Physician-led, physician and multi-disciplinary participation in emergency/resuscitation simulations, which follow recognized emergency/resuscitation protocols, as taught in courses such as ACLS, ATLS, PALS, NRP, APLS, and COVID-19 preparedness.
- Participants eligible to claim up to 1 hour per SIM per physician. Leads claim up to 1 hour for preparation plus 1 hour participation to a maximum of 2 hours per SIMS.
- Facility Engagement activities of longer duration require pre-approval. To discuss this further, [contact](#) the VJHPS Project Manager.

Uncompensated Committee Work

Providing medical staff with an opportunity to engage and be compensated for providing their expertise at facility related meetings is a priority for VJHPS. The Uncompensated Committee Work Activity is to reimburse **sessional time** for physician attendance at such meetings.

- Sessional time will be reimbursed for up to a maximum of 2.5 hours per meeting per participant.
- Meetings of more than 2.5 hours duration require additional approval. Please contact the VJHPS Project Manager to discuss further at projectmanager@vernonphysiciansociety.ca.
- **When submitting your FEMS claim, you must include in the description the names of the meeting's participants, the purpose of the meeting and the outcomes achieved. Submitting claims without this information may result in reimbursement delays or denial.**

WHAT IS NOT COVERED:

- General Medical Staff meetings, M&M meetings, Grand Rounds, department meetings or other meetings required to maintain hospital privileges are not eligible for reimbursement. Refer to the funding guidelines for meeting exclusions:
https://www.vernonphysiciansociety.ca/wp-content/uploads/2020/05/SSC-Facility-Engagement-Funding-Guidelines_2020-02.pdf
- Physicians who attend meetings as part of their contract deliverables with the health authority and health authority operational leaders are not eligible for reimbursement.
- Meetings reimbursed by Interior Health or through another funding source are not eligible for reimbursement.