

The Vernon Jubilee Hospital Physician Society (VJHPS) strives to have a fully engaged and supported medical staff with a meaningful voice in improving quality of patient care, their working environment, and the health system.

Providing medical staff with an opportunity to be compensated for providing their expertise at facility related meetings is a priority for VJHPS. The Uncompensated Committee Work Activity is to reimburse **sessional time** for physician attendance at such meetings).

- **Sessional Time may be reimbursed up to a maximum of 2.5 hours per meeting per participant.**
- **Meetings of more than 2.5 hours duration require additional approval. Please contact the VJHPS Project Manager to discuss further at projectmanager@vernonphysiciansociety.ca**
- **Meeting participants must log into FEMS to submit their claim for reimbursement. When submitting your FEMS claim, you must include in the description the names of the meeting's participants, the purpose of the meeting and the outcomes achieved. Submitting claims without supporting information may result in reimbursement delays or denials.**
- **Claims must be submitted within 90 days of the activity date.**

WHAT IS NOT COVERED:

- General Medical Staff meetings, M&M meetings, Grand Rounds, department meetings or other meetings required to maintain hospital privileges are not eligible for reimbursement. Refer to the funding guidelines for meeting exclusions: https://www.vernonphysiciansociety.ca/wp-content/uploads/2020/05/SSC-Facility-Engagement-Funding-Guidelines_2020-02.pdf
- Physicians who attend meetings as part of their contract deliverables with the health authority, and health authority operational leaders are not eligible for reimbursement.
- Meetings reimbursed by Interior Health or through another funding source are not eligible for reimbursement.

Note: To qualify for reimbursement, physicians must register in FEMS (Facility Engagement claims system) & Versa Pay (secure e-transfer). Please click on the following links if you have not already registered.

Step One: FEMS Registration Instructions:

http://www.facilityengagement.ca/sites/default/files/Register%20for%20FEMS_0.pdf

Step Two: Versa Pay Registration Instructions:

<http://www.facilityengagement.ca/sites/default/files/Register%20for%20VersaPay%20%28EFT%20payments%29.pdf>

Step Three: Once you have received confirmation that your registration is complete, please log in to FEMS and submit your claim under the 'Uncompensated Committee Work' activity. If you cannot see this activity, contact the projectmanager@vernonphysiciansociety.ca.

Instructions on how to submit a claim:

http://www.facilityengagement.ca/sites/default/files/How%20to%20submit%20a%20claim%20in%20FEMS_0.pdf